

Specifications for ALM 10 conference papers

We have many contributions for the ALM 10 Proceedings publication, and we aim, with the help of contributors, to produce the Proceedings well before the year 2004.

- **The deadline for submissions is 30 September 2003. Anyone wishing to have their contribution(s) included must send it (them) by that date.**
- In order to include submissions from all contributors, while keeping the document reasonable in size, we request that you keep to the following specifications:

Type of contribution	Maximum length of paper
Plenary Session	4500 words (10 pages)
Workshop	3500 words (or 8 pages, whichever is less)
Paper Presentation	3500 words (or 8 pages, whichever is less)
Topic Group	1000 words (or 2 pages) general, plus 2500 words (5 pages) for individual contributions
Poster Session	500 words (1 page) and 2 Pictures

Media for Submission:

Manuscripts should be submitted according to the specifications set out below; if you do not follow these, the manuscript may be returned to you.

Please send

- A hardcopy of manuscripts should be sent single-sided, unnumbered (by POST) PLUS EITHER
- a copy on diskette capable of being read by a PC using Microsoft Word 2000, OR
- a copy (as e-mail attachment) to juergen.maasz@jku.at

File names on the diskette (or email) should have the format ALM 10 Last name-First name (ALM 10 Evans-Jeff.doc).

On the hardcopy, do not number pages – just clip your paper securely together with pages in right order.

Style Guidelines

These are intended to help you produce your conference paper in standard format so that the papers will ‘match’ and so that the files can be merged for consecutive numbering with a minimum of editing.

Identification:

Title (14 point centred; don't underline)

Your name (12 point centred)

Your institutional base (12 point centred)

Font:

Use Times New Roman 12 points or some other Roman typeface. Use single inverted commas.

Dimensions:

The text area should be 15 cm (5.9 inches) wide by 23.7 cm (9.3 inches) long. We will publish on A4 paper and this means that the margins should be as follows: 3 cm (1.2 inches) top and bottom margin; 3 cm left and right. Please number pages lightly in pencil *on the reverse side* and clip the pages securely together in the right order.

Spacing:

Use single spaces between lines. Insert an extra 'Return' between the end of one paragraph and the start of the next. Please justify your text to left (only), as shown here.

References:

If you quote or cite another author in your paper, let short quotes 'run on' in the text (in inverted commas, with a reference in brackets (as with Sfard below). But block indent quotes of three lines or more:

Therefore, we are faced with the crucial question: What is knowledge, and, in particular, what is mathematical knowledge for us? Here we find ourselves caught between two incompatible paradigms: the paradigm of human sciences (to which we belong as mathematics education researchers) and the paradigm of mathematics. (Sfard, 1994:14)

Bibliography:

Please list your references and authors cited in alphabetical order by surname at the end of your paper under the heading Bibliography, as follows:

Walkerdine, V. (1988). *The mastery of reason: Cognitive development and production of rationality*. London: Routledge & Kegan Paul.

Adda, J. (1986). 'First against academic failure in mathematics'. In P. Damerow et al. (Eds.), *Mathematics for all* (pp. 58-61). Paris: UNESCO.

Wedeg, T. (1999). 'To know – or not to know – mathematics, that is a question of context.' *Educational Studies in Mathematics*, **39**:205-227.

Thank you for adhering to these specifications. If you have any questions, please send an email to: juergen.maasz@jku.at

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